

## **Justification Letter: Attending TribalNet Conference**

Letter For Approval

## Dear

I would like the opportunity to represent

at the 19th Annual TribalNet Conference and Tradeshow in Las Vegas, NV on Nov 5-8, 2018. Attending this conference will allow me to participate in a variety of educational sessions and give me opportunities to network with other tribal IT professionals from all across the country.

This four-day conference will feature an impressive agenda including unique keynote speakers, a two-day tradeshow, a meet and greet event designed for networking, and over thirty breakout sessions to choose from in focus tracks of:

- Leadership/Management
- Tribal Gaming/Hospitality IT
- Tribal Government IT
- Health IT
- IT Security

All presentations and discussions are tailored to an audience that works in the above areas. The conference also provides an opportunity for gaining peer-to-peer feedback from tribal members from across the nation.

The estimated cost breakdown is as follows:

- Round trip Airfare: \$
- Registration: \$795 (or \$595 if registering before Oct 1 st )
- Hard Rock Hotel & Casino: \$119 per night plus tax (Reservation cutoff for discounted rate is Sept 30th and is based on availability)
- Meals Included:
  - Monday full lunch, evening drinks and appetizers
  - Tuesday continental breakfast, full lunch and evening drinks and appetizers
  - Wednesday continental breakfast, full lunch and evening drinks and appetizers
  - Thursday full breakfast
- Total Cost Associated with attending this conference: \$

The value to be gained by my attending this conference is sure to be evidenced by the information I am able to bring back to the tribe and share and implement!

I appreciate your consideration of this request.

Sincerely,