

# Refund Policy

Our refund policy varies depending on services and will be listed on each individual registration form and/or invoice for any services provided.

# Credit Card Policy

As of 11/13/17, a 3% fee will be added to amount due for any payments made with a credit card over \$4,500. We will not honor any requests to split payments solely for the purpose of avoiding this fee. ACH and check payment options are also available. Contact us for more information.

# Privacy Policy

## How We Collect and Use Information

We collect the following types of information about you:

### *Information you provide us directly:*

We ask for certain information such as but not limited to your company name, real name, address, phone number and e-mail address when you complete a form on TribalHub's website or correspond with us. We use this information to operate, maintain, and provide to you the features and functionality of TribalHub's services and opportunities.

### *Analytics information:*

We may directly collect analytics data, or use third-party analytics tools and services, to help us measure traffic and usage trends for TribalHub. These tools collect information sent by your browser or mobile device, including the pages you visit and other information that assists us in improving our services. We collect and use this analytics information in aggregate form such that it cannot reasonably be manipulated to identify any particular individual user.

### *Commercial and marketing communications:*

We use the information we collect or receive, such as your email address, to communicate directly with you. We may send you emails containing information about

our services, promotions, and special offers. If you do not want to receive such email messages, you will be given the option to opt out or change your preferences.

*Use of certain service type information we collect about you:*

We use or may use cookies, log file, device identifiers, location data and clear gifs information to: (a) remember information so that you will not have to re-enter it during your visit or the next time you visit the site; (b) provide custom, personalized content and information; (c) to provide and monitor the effectiveness of our services; (d) monitor aggregate metrics such as total number of visitors, traffic, and demographic patterns; (e) diagnose or fix technology problems; (f) help you efficiently access your information after you sign in; and (g) to provide advertising to your browser or device.

### Sharing of Your Information

We will not rent or sell your information into third parties outside TribalHub and its group companies (including any parent, subsidiaries and affiliates) without your consent, except as noted below:

*Who can see information you enter:*

Some information you enter as profile data will be available for viewing through the TribalNet directory. Phone and email information will NOT be shared with vendors and only would be available on a peer to peer basis. Information you enter for areas other than profiles will not be shared with third parties without your permission.

*Keeping your information safe:*

TribalHub cares about the security of your information, and uses commercially reasonable safeguards to preserve the integrity and security of all information collected through our site. To protect your privacy and security, we take reasonable steps (such as requesting a unique password) to verify your identity before granting you access to your member account. You are responsible for maintaining the secrecy of your unique password and account information, and for controlling access to your email communications from us, at all times. However, TribalHub cannot ensure or warrant the security of any information you transmit to us or guarantee that information on the services may not be accessed, disclosed, altered, or destroyed.

*Compromise of information:*

In the event that any information under our control is compromised as a result of a breach of security, TribalHub will take reasonable steps to investigate the situation and where appropriate, notify those individuals whose information may have been compromised and take other steps, in accordance with any applicable laws and regulations.

### Your Choices about Your Information

You control your account information and settings: You may update your account information at any time by logging in to your account and changing your profile available

through the Service. If you have any questions about opting out of the collection of cookies and other tracking/recording tools, you may contact us directly.

### Links to Other Websites and Services

We are not responsible for the practices employed by websites or services linked to or from TribalHub, including the information or content contained therein. Please remember that when you use a link to go from TribalHub to another website, our Privacy Policy does not apply to third-party websites or services. Your browsing and interaction on any third-party website or service, including those that have a link or advertisement on our website, are subject to that third party's own rules and policies. In addition, you agree that we are not responsible and we do not have control over any third-parties that you authorize to access your User Content. If you are using a third-party website or service (like Facebook or Google groups) and you allow such a third-party access to your User Content you do so at your own risk. This Privacy Policy does not apply to information we collect by other means (including offline) or from other sources other than through TribalHub's site.